



Ref. HBNI/RO/2025/1518

27<sup>th</sup> November, 2025

**OFFICE ORDER No. 10/2025**

**Subject: Reconstitution of Student Grievance Redressal Committee**

With the approval of the Competent Authority, the Student Grievance Redressal Committee has been re-constituted as under, with immediate effect

1	Prof. D. Dutta, Asso. Dean, HBNI	<b>Chairperson</b>
2	Prof. Naveen Kumar, Asso. Dean, HBNI	Member
3	Dr. B. S. Patro, Head, BOD, BARC	Member
4	Dr. Shashwati S. Yeram, SO/H, TPD, BARC	Member
5	Prof. Supratik Roychowdhury, SO/H, MP&CED, BARC	Member
6	Prof. S. Jeyakumar, SO/H, RACD, BARC	Member
7	Ms. Jyoti Chahal, ChD, BARC	Member
8	Dy. Registrar, HBNI (Ex-officio)	Convenor


1. The SGRC will attend to grievances that are unresolved at the CI/OCC level. This implies that all students shall first take up their grievance with the concerned authority in the respective CI/OCC, and only if the grievance is not resolved satisfactorily at the CI/OCC level, they may take up the grievance with SGRC of HBNI.
2. The Chairman of SGRC will co-opt Dean (Students Affairs) of two of the CIs/OCCs, other than the institution to which the aggrieved student, belongs to.
3. The SGRC may also invite a representative from among the students in the CIs/OCCs as Special Invitee to participate in the deliberations in respect of the specific complaint.
4. The Committee shall have a term of two years or until further orders, whichever is earlier.
5. The quorum for the meeting, including the Chairperson, but excluding the invitee, shall be three.
6. In considering the grievances before It, the SGRC shall follow principles of natural justice. Accordingly, it will also seek inputs from the Dean (Students Affairs) of the concerned CI/OCC and consider the same, while taking a decision.

*M. Bhabha*

7. In the case of grievance from a female student, depending upon the nature of the grievance, the SGRC may decide to transfer the grievance to the Internal Complaints Committee.
8. The SGRC shall send its report and recommendations, if any, to the Director of the CI/OCC concerned, with a copy thereof to the aggrieved student.
9. The SGRC may subsequently seek a report from the Dean (Students Affairs) of the concerned CI/OCC about the action taken on the recommendation of the Committee.

The Contact Email ID: [sghbni@hbni.ac.in](mailto:sghbni@hbni.ac.in).



  
(Hari Narayan Sahu)  
Registrar

**Chairperson, Members & Convenor of the Committee**

1. Directors of all CIs/OCCs
2. All Deans (Academics) & Deans (Students' Affairs)
3. All Officers of HBNI Central Office
4. HBNI website